

SUBMISSION GUIDELINES FOR ADI's 2018 JUDGING OF CRAFT SPIRITS

Who Can Enter?

ADI accepts entries in all classes and categories of craft spirits from **US and International** distillers, blenders, bitters makers, and producers of aperitif & fortified wines who are:

- **Independently Owned:** Less than 25% of the producer is owned or controlled (or equivalent economic interest) by alcoholic beverage industry members who are not themselves a craft distiller, blender, bitters maker, or producer of aperitif & fortified wines.
- **Small-Scale:** Producer has maximum annual sales of 100,000 proof gallons (about 473,000 liters/52,500 9-liter cases).

Deadlines

Deadline for International Spirits Registration: January 5, 2018

Deadline for US Spirits Registration: January 19, 2018

Deadline for Receiving Entries: January 25, 2018

Entry Fees:

Early Bird Registration Up through December 24, 2017

ADI Members

\$200 per spirit for US entries

\$250 per spirit for international entries

Bulk discount for members who enter more than 10 spirits

Non-Members

\$350 per spirit for US entries

\$400 per spirit for international entries

Standard Registration After December 25, 2017

ADI Members

\$250 per spirit for US entries

\$300 per spirit for international entries

Bulk discount for members who enter more than 10 spirits

Non-Members

\$350 per spirit for US entries

\$400 per spirit for international entries

SUBMISSION TERMS & CONDITIONS

Please review the terms & conditions as some have changed from 2016.

For All Spirits Entered:

- Samples must be received at Preiss Imports by Thursday, January 25th 2018.
- Payment by check must be received by ADI prior to commencement of judging, February 12, 2018.
- All spirits must have received a COLA or a COLA waiver by February 12, 2018 or they will be disqualified from receiving any awards and will be ineligible for a refund.
- If your membership is expired and you answered "Yes" to "Are you a current ADI Member in good standing?" a \$500 full member renewal fee will be charged to the card on file to bring your membership up to date.
- You agree to follow all of the applicable shipping instructions.
- Products not properly packed or arriving with broken content will be charged a \$25 repacking fee per case.
- Boxes without all required information (ADI shipping label, COLA waivers etc.) attached to the outside of the box will need to be opened and charged a \$20 repacking fee per case.
- All samples submitted for judging will be considered property of ADI. ADI Reserves the right to photograph and publish photographs of all entries.
- **DO NOT USE ANY PACKING PEANUTS OR SHREDDED MATERIAL WHEN PACKAGING YOUR BOTTLES. EACH BOX CONTAINING BANNED PACKING MATERIALS WILL BE ASSESSED A \$25 DISPOSAL & CLEAN UP FEE.**

Additional Terms & Conditions for International Spirits:

- International spirits without a COLA must [download](#) and email the completed [COLA waiver form](#) to Lori Sorbo of Preiss Imports at lori@preissimports.com
- COLA waivers must be received before the spirits are shipped.
- Depending on the Distiller's choice of forwarding agent they will need to complete a prior notice form. Here are links for [DHL](#) and [UPS](#). Once the Distillery is registered they can also fill out the form online through the FDA Prior Notice Interface System.
- International Entrants must fill out the paperwork on the [FDA Web Site for prior notice](#) and have their plant registered. The carrier may fill this out, but it is the Entrant's responsibility to ensure this is complete. [Instruction for Prior Notice for Food Articles sent by International mail](#).
- International entrants are responsible for all shipping and custom fees. Any shipping or custom fees not paid by the entrant will be billed back by Preiss Imports.

- **BE SURE TO CHECK THE BOX ON THE SHIPPING FORM THAT SPECIFIES ALL CUSTOMS FEES PAID BY SHIPPER.**

SHIPPING INSTRUCTIONS

For All Spirits Entered:

- All boxes must have the ADI Shipping Label taped securely to the outside of the box.
- Samples must be received at Preiss Imports by Thursday, January 25th 2018
- Send two (2) 750ml bottles (or the equivalent) for all spirits entered.
- Send between 140-200ml for each Non-potable bitters and tinctures entered.
- Do not send entries by the US Postal Service! We recommend FedEx, UPS, or DHL for shipping spirits.
- **PACKAGING INSTRUCTIONS**
 - All bottles must be packaged in such a way that they will absolutely not break.
 - All boxes must have the ADI Shipping Label taped securely to the outside of the box with the following information:
 1. Name of the Distillery
 2. Class of spirits in the box by TTB Class/ID#
(Whiskey 100s, Gin 200s, Vodka 300s, Rum/Cachaça 400s, Brandy 500s, Liqueurs/Specialty 600s, 700s Cocktails/RTDs, 900s Agave/Other.)
 3. Contact Name, email and phone number
 4. Number of the box out of the total number shipped (1 of 3, 4 of 6 etc.)
 - **DO NOT USE ANY PACKING PEANUTS OR SHREDDED MATERIAL WHEN PACKAGING YOUR BOTTLES. EACH BOX CONTAINING BANNED PACKING MATERIALS WILL BE ASSESSED A \$25 DISPOSAL & CLEAN UP FEE.**

Additional Shipping Instructions for International Spirits:

- International spirits must have their COLA waiver processed before the spirits are shipped.
- An exterior shipping pouch must include the FDA prior Notice and COLA waiver.
- International entrants are responsible for all shipping and custom fees. Any shipping or custom fees not paid by the entrant will be billed back by Preiss Imports.
- **BE SURE TO CHECK THE BOX ON THE SHIPPING FORM THAT SPECIFIES ALL CUSTOMS FEES PAID BY SHIPPER.**

SUBMISSION FOR CHEMICAL ANALYSIS

ADI is partnering with Spirit of Hven Backafallsbyn, a professional lab based in Sweden, to offer all registrants of ADI's Judging of Craft Spirits the opportunity to submit one or more of their spirits for testing and receive a Certificate of Chemical Analysis (download and example here). These certificates are valid for all major retailers, most countries import/export and tender purposes.

Each certificate usually cost \$700 but we are offering them to Judging registrants for \$150 per spirit, a \$550 savings! Because the lab is in Sweden, please be aware that international shipping rates are more expensive than domestic rates. **The analysis fee does not include any shipping or customs fees. All associated fees in submitting samples for testing are the responsibility of the sender.**

Shipping Requirements:

- Package a bottle of each spirit you are submitting for chemical analysis in such a way that they will absolutely not break.
- Each spirit sample must be at least 200ml, ideally 700/750ml.
- Shipment must be marked on the outside with:
 - Name of the distillery
 - The label "SAMPLES FOR CHEMICAL ANALYSIS - NOT FOR SALE."
 - In an exterior shipping pouch, include a [Commercial invoice](#) that lists the contents of the box. [See instructions here.](#)
 - The invoice must clearly state "SAMPLES FOR CHEMICAL ANALYSIS - NOT FOR SALE."

Shipping Address:

Company Name: SPIRIT OF HVEN BACKAFALLSBYNN
Street Address: NORREBORGSVAGEN 55
Postal Code & City: 26013 SANKT IBB
Country: SWEDEN

Shipments originating from the US can use common carriers such as UPS, FedEx, DHL etc. Distillers cannot legally ship alcohol via the United States Postal Service.