

# SUBMISSION GUIDELINES

## 2020 JUDGING OF CRAFT SPIRITS

### Who Can Enter?

ADI accepts US and International entries in all classes and categories of distilled spirits, RTDs, cocktail bitters, aperitif & fortified wines from Members as well as non-member small and medium-scale producers.\*

### Deadlines

Deadline to apply for COLA Waiver for International Spirits: December 22, 2019

Deadline for Spirits Registration: January 10, 2020

Deadline to Receive Spirits: January 16, 2020

### Entry Fees:

<b>Early Bird Registration Up through December 29, 2019</b>	<b>Standard Registration Begins December 30, 2019</b>
<p>ADI Members \$200 per spirit for US entries \$250 per spirit for international entries Bulk discount for members who enter more than 10 spirits</p>	<p>ADI Members \$250 per spirit for US entries \$300 per spirit for international entries Bulk discount for members who enter more than 10 spirits</p>
<p>Non-Members \$300 per spirit for US entries \$350 per spirit for international entries</p>	<p>Non-Members \$350 per spirit for US entries \$400 per spirit for international entries</p>

### Discount for Affiliate Associations

Members of the following Affiliate Associations may enter their spirits at the ADI Member price even if they are not current members of ADI:

The Gin Guild  
British Distillers Alliance  
Ontario Distillers Association  
BC Craft Distilling Association  
Australian Distillers Association  
Verband der Deutschen Whiskybrenner  
Southern African Craft Distilling Institute  
Bureau National Interprofessionnel de l'Armagnac

\*Spirit producers with maximum annual sales of 750,000 Proof Gallons (~3.5 million liters)

# SUBMISSION TERMS & CONDITIONS

Please review the terms & conditions as some have changed.

## For All Spirits Entered:

- Samples must be received at Preiss Imports by Thursday, January 16, 2020.
- All spirits must have received a COLA or a COLA waiver by February 11, 2020 or they will be disqualified from receiving any awards and will be ineligible for a refund.
- You agree to follow all the applicable shipping instructions.
- Products not properly packed or arriving with broken content will be charged a \$25 repacking fee per case.
- Boxes without all required information ([ADI shipping label](#), COLA waivers etc.) attached to the outside of the box will need to be opened and charged a \$20 repacking fee per case.
- All samples submitted for judging will be considered property of ADI. ADI Reserves the right to photograph and publish photographs of all entries.
- **DO NOT USE ANY PACKING PEANUTS OR SHREDDED MATERIAL WHEN PACKAGING YOUR BOTTLES. EACH BOX CONTAINING BANNED PACKING MATERIALS WILL BE ASSESSED A \$25 DISPOSAL & CLEAN UP FEE.**

## Additional Terms & Conditions for International Spirits:

- International spirits without a COLA must complete [COLA Waiver Application](#)
- COLA waivers must be received before the spirits are shipped.
- International entrants must ensure that their carrier of choice (DHL, UPS, FedEx) complete the FDA Prior Notice for before any spirits are sent by international mail.
- International entrants are responsible for all shipping and custom fees. Any shipping or custom fees not paid by the entrant will be billed back.
- **BE SURE TO CHECK THE BOX ON THE SHIPPING FORM THAT SPECIFIES ALL CUSTOMS FEES PAID BY SHIPPER.**

# SHIPPING INSTRUCTIONS

## For All Spirits Entered:

- All boxes must have the [ADI Shipping Label](#) taped securely to the outside of the box.
- Samples must be received at Preiss Imports by Thursday, January 16, 2020.
- Send two (2) 750/700ml bottles (or the equivalent) for all spirits entered.
- Send between 140-200ml for each Non-potable bitters and tinctures entered.
- Do not send entries by the US Postal Service! We recommend FedEx, UPS, or DHL for shipping spirits.

- Email tracking numbers and sender name to [adi@preissimports.com](mailto:adi@preissimports.com)
- Preiss Imports Phone Number: (760)789-9000

## Packaging Instructions

- ADI & Preiss Imports highly recommends shipping bottles in foam, pulp, or corrugated bottle shippers, or using inflatable bottle bags. See [Uline](#), [Polar Tech](#), [Spirited Shipper](#), and [Inflatable Packaging](#) for examples.
- Boxes must not exceed 40lbs (18kg)
- Box dimensions not to exceed 36" L x 24" W x 24" H (91.44cm x 60.96cm x 60.96cm)
- All bottles must be packaged in such a way that they will absolutely not break.
- All boxes must have the ADI Shipping Label taped securely to the outside of the box with the following information:
  - Name of the Distillery
  - Class of spirits in the box by TTB Class/ID# (Whiskey 100s, Gin 200s, Vodka 300s, Rum/Cachaça 400s, Brandy 500s, Liqueurs/Specialty 600s, 700s Cocktails/RTDs, 900s Agave/Other.)
  - Contact Name, email and phone number
  - Number of the box out of the total number shipped (1 of 3, 4 of 6 etc.)
- **DO NOT USE ANY PACKING PEANUTS OR SHREDDED MATERIAL WHEN PACKAGING YOUR BOTTLES. EACH BOX CONTAINING BANNED PACKING MATERIALS WILL BE ASSESSED A \$25 DISPOSAL & CLEAN UP FEE.**

### Additional Shipping Instructions for International Spirits:

- International spirits without COLAs must have their waiver processed before the spirits are shipped.
- An exterior shipping pouch must include the FDA prior Notice and COLA waiver.
- International entrants are responsible for all shipping and custom fees. Any shipping or custom fees not paid by the entrant will be billed back.
- **BE SURE TO CHECK THE BOX ON THE SHIPPING FORM THAT SPECIFIES ALL CUSTOMS FEES PAID BY SHIPPER.**